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Revised February 2017

PERMISSION TO DRIVE TO AND FROM SCHOOL
APPLICATION FORM

Dear Parents/Caregivers,

Students have been reminded that requesting permission to drive to and from school is necessary and the College expects responsible behaviour in this regard.

If parents want their son/daughter to have permission to drive to school AND/OR want their son/daughter to carry passengers AND/OR want their son/daughter to travel as a passenger in a student-driven car, please read the College policy (Permission to Drive to and from School) and complete the relevant sections of the form below.

Driving with other students in the car requires specific additional permission from the College and parents/caregivers of all students concerned. The parent/caregiver of each student (the driver and the passenger) needs to fill out the application form below. Where a student driver fails to abide by these requirements, driving permission will be revoked for an appropriate length of time.

A copy of the College Policy on the Permission to Drive to and from School is included.

Yours faithfully,

Mark O'Farrell
Principal

SECTION 1: Application for my son/daughter to drive their/our vehicle to and from school.

Student name ........................................

Registration number(s) of the car(s) he/she will be driving are (incl brief description: make/model/colour)
1) .........................................................
2) .........................................................

I/we give permission for my son/daughter to drive their/our vehicle to and from school and request the Principal's approval. My son/daughter is aware of the conditions under which approval will be given. We have read the policy on 'Permission to Drive to and from School' and agree to abide by the policy.

Student signature ..................................

Parent/Carer signature .............................

Parent/Carer name (please print) ................................................................. Date .................

Office use only: Copy of licence provided and verified YES / NO

Seen and approved by ............
The application form continues over page
SECTION 2: Application for my son/daughter to drive to and from school and carry those students listed below as passengers (including siblings)

I/we give permission for the following students (including siblings) to be passengers in the car driven by my son/daughter.

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..........................................................................................................................
..........................................................................................................................
..........................................................................................................................

My son/daughter is aware of the conditions under which approval will be given. We have read the policy on ‘Permission to Drive to and from School’ and agree to abide by the policy.

Parent/Carer signature .............................................

Parent/Carer name (please print) ......................................................... Date ..........................


SECTION 3: Application for my son/daughter to travel to and from school as a passenger in a car driven by the student driver(s) listed below.

Student name ..............................................................

I/we give permission for my son/daughter to travel to and from school as a passenger in a car driven by

..........................................................................................................................

My son/daughter is aware of the conditions under which approval will be given. We have read the policy on ‘Permission to Drive to and from School’ and agree to abide by the policy. We understand that this permission is not approved until the Parent/Carer of the student driver completes the relevant section of their form.

Parent/Carer signature .............................................

Parent/Carer name (please print) ......................................................... Date ..........................


Please note that should circumstances change (Parents/Carers wish to add or delete drivers or passengers) then a new form needs to be completed to update information.

End of form
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POLICY

PURPOSE
McAuley Catholic College aims to provide an environment in which all students are safe. A number of students in Years 11 and 12 drive vehicles to school. The College must fulfil its duty of care in relation to student safety.

PROCEDURE
Students who have the approval of their parents/caregivers to drive a vehicle to school will:
- provide the College with a completed ‘Permission to Drive to and from School Application’ form which has been signed by the student and their parents/caregivers. A copy of the student’s Driver’s Licence must be attached to this form.
- not access or drive their vehicle during school hours
- not drive their vehicle to or from official College activities, sporting competitions, excursions etc, unless specific permission is gained from the Principal for exceptional circumstances.
- not carry other students in their vehicle, unless the College has been notified in writing by the parents of all students concerned (drivers and passengers).

The College does not support or condone the practice of students travelling in other students’ cars, however, should parents of the driver approve of this, they must:
- provide in writing on the ‘Permission to Drive to and from School Application’ form, the names of any student (including siblings) travelling in a car driven by their son/daughter.

If parents wish their son/daughter to travel to and from school as a passenger (including siblings) in a car driven by another student, they must
- provide in writing on the ‘Permission to Drive to and from School Application’ form, the name(s) of any student drivers to whom they give permission to drive their son/daughter to school.

Where an exemption to any term in this policy is sought it may be granted only by the College Principal. At all times, though, the regulation forbidding the transport of other students remains unless specific permission is obtained as outlined within the ‘Permission to Drive to and from School Application’ form. Student drivers failing to abide by these rules will have the permission revoked for an appropriate length of time.

RELATED LEGISLATION
Children and Young Persons (Care and Protection) Act 1998
Road Transport (Safety and Traffic Management) Act 1999